

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT
ADDRESS

GRAND MESA WATER CONSERVANCY DIST.
P.O. BOX 139
CEDAREDGE, COLORADO 81413
MILAN ARMSTRONG
(970) 234-7683
milan.armstrong@gmail.com

For the Year Ended
12/31/19
or fiscal year ended:

CONTACT PERSON
PHONE
EMAIL
FAX


PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
(Must be prepared prior to Board)

MILAN ARMSTRONG
SECRETARY / TREASURER

PREPARER (SIGNATURE REQUIRED)

	
Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types	GOVERNMENTAL (MODIFIED ACCRUAL BASIS)
	PROPRIETARY (CASH OR BUDGETARY BASIS)
	<input type="checkbox"/>
	<input checked="" type="checkbox"/>

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RECEIVED
Office of the State Auditor
March 25, 2020

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

		Amount	Please use this space to provide any necessary explanations
2-1	Taxes: Property (report mills levied in Question 10-6)	\$ 46,948	
2-2	Specific ownership	\$ 8,145	
2-3	Sales and use	\$	
2-4	Other (specify):	\$	
2-5	Licenses and permits	\$	
2-6	Intergovernmental: Grants	\$	
2-7	Conservation Trust Funds (Lottery)	\$	
2-8	Highway Users Tax Funds (HUTF)	\$	
2-9	Other (specify):	\$	
2-10	Charges for services	\$	
2-11	Fines and forfeits	\$	
2-12	Special assessments	\$	
2-13	Investment income	\$	
2-14	Charges for utility services	\$	
2-15	Debt proceeds (should agree with line 4-4, column 2)	\$	
2-16	Lease proceeds	\$	
2-17	Developer Advances received (should agree with line 4-4)	\$	
2-18	Proceeds from sale of capital assets	\$	
2-19	Fire and police pension	\$	
2-20	Donations	\$	
2-21	Other (specify):	\$	
2-22		\$	
2-23		\$	
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE	\$ 55,593	

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

		Amount	Please use this space to provide any necessary explanations
3-1	Administrative - DIRECTOR FEES	\$ 3,550	
3-2	Salaries	\$ 3,000	
3-3	Payroll taxes	\$	
3-4	Contract services - WATER ADMINISTRATION	\$ 1,844	
3-5	Employee benefits	\$	
3-6	Insurance	\$ 200	
3-7	Accounting and legal fees	\$	
3-8	Repair and maintenance	\$	
3-9	Supplies	\$	
3-10	Utilities and telephone	\$ 883	
3-11	Fire/Police	\$	
3-12	Streets and highways	\$	
3-13	Public health	\$	
3-14	Culture and recreation	\$	
3-15	Utility operations	\$	
3-16	Capital outlay	\$ 53,000	
3-17	Debt service principal (should agree with Part 4)	\$	
3-18	Debt service interest	\$	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$	
3-20	Repayment of Developer Advance Interest	\$	
3-21	Contribution to pension plan (should agree to line 7-2)	\$	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	\$	
3-23	Other (specify): RENT	\$ 3,100	
3-24	WEATHER PROJECTS/GRANTS	\$ 500	
3-25	DELTA COUNTY FEES	\$ 1,017	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES/EXPENSES	\$ 72,094	

Please use the "Application for Exemption from Audit - LONG FORM" if TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - STOP. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

- 4-1 Does the entity have outstanding debt? **COLDFORD CONSERVATION BOARD** Yes No
- 4-2 If Yes, please attach a copy of the entity's Debt Repayment Schedule. Yes No
- 4-3 Is the debt repayment schedule attached? If no, MUST explain:
PROJECT NOT FINISHED, FUNDS NOT YET FULLY DRAWN
PAYMENT SCHEDULE NOT FORMALIZED. Yes No
- 4-4 Is the entity current in its debt service payments? If no, MUST explain:
N/A Yes No

4-4 Please complete the following debt schedule, if applicable. (Please only include principal amounts; enter all amounts as positive numbers)

	Outstanding at end of prior year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$-	\$-	\$-	\$-
Revenue bonds	\$-	\$-	\$-	\$-
Notes/Loans	\$-	\$-	\$-	\$-
Leases	\$-	\$-	\$-	\$-
Developer Advances	\$-	\$-	\$-	\$-
Other (specify):	\$-	\$-	\$-	\$-
TOTAL	\$-	\$-	\$-	\$-

*must tie to prior year ending balance

- Please answer the following questions by marking the appropriate boxes
- 4-5 Does the entity have any authorized, but unissued, debt? **CWCB → 176,000** Yes No
- If yes: How much? **\$- 225,000 (401,000 TOTAL)**
- Date the debt was authorized: **VOTER APPROVAL 11/4/2013**
- 4-6 Does the entity intend to issue debt within the next calendar year? Yes No
- If yes: How much? Yes No
- 4-7 Does the entity have debt that has been refinanced that it is still responsible for? Yes No
- If yes: What is the amount outstanding? Yes No
- 4-8 Does the entity have any lease agreements? Yes No
- If yes: What is being leased? N/A
- What is the original date of the lease? Yes No
- Number of years of lease? Yes No
- Is the lease subject to annual appropriation? Yes No
- What are the annual lease payments? Yes No
- Please use this space to provide any explanations or comments.

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

	Amount	Total
5-1 YEAR-END Total of ALL Checking and Savings Accounts	85,795 \$-	
5-2 Certificates of deposit	\$-	
Total Cash Deposits		85,795 \$- *
Investments (if investment is a mutual fund, please list underlying investments)	\$-	
5-3	\$-	
	\$-	
	\$-	
Total Investments		\$-
Total Cash and Investments		85,795 \$-

* SEE ATTACHMENT

Please answer the following questions by marking in the appropriate boxes

- 5-4 Are the entity's investments legal in accordance with Section 24-75-601, et. seq., C.R.S.? Yes No N/A
- 5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? Yes No N/A

Please use this space to provide any explanations or comments.

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

Yes No

6-1 Does the entity have capital assets? Yes No

6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: Yes No

6-3 Complete the following capital assets table:

Balance - Beginning of the year	Additions (Must be included in Part 3)	Deletions	Year-End Balance
Land	\$-	\$-	\$-
Buildings	\$-	\$-	\$-
Machinery and equipment	\$-	\$-	\$-
Furniture and fixtures	\$-	\$-	\$-
Infrastructure	\$-	\$-	\$-
Construction In Progress (CIP)	\$-	\$-	\$-
Other (explain): RESERVOIRS	415,913	53,000	468,913
Accumulated Depreciation	\$-	\$-	\$-
TOTAL (Please enter a negative or credit balance)	\$-	\$-	\$-

Please use this space to provide any explanations or comments.

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

7-1 Does the entity have an "old hire" firemen's pension plan? Yes No

7-2 Does the entity have a volunteer firemen's pension plan? Yes No

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):

State contribution amount:

Other (gifts, donations, etc.):

TOTAL

\$-
\$-
\$-
\$-
\$-

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

Please use this space to provide any explanations or comments.

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No N/A

8-1 Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? Yes No N/A

8-2 Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Yes No N/A

If yes: Please indicate the amount budgeted for each fund for the year reported:

Fund Name	Budgeted Expenditures (Amount)
SEE ATTACHED BUDGET 2020	

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box.

Yes

No

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?



Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

10-1 Is this application for a newly formed governmental entity?



If yes: **Date of formation:** _____

10-2 Has the entity changed its name in the past or current year?



If yes: **Please list the NEW name & PRIOR name:**

10-3 Is the entity a metropolitan district?



Please indicate what services the entity provides:

10-4 Does the entity have an agreement with another government to provide services?



If yes: **List the name of the other governmental entity and the services provided:**

WATER ENHANCEMENT AUTHORITY

CLOUD SEEDING FUNDING

10-5 Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the



If yes: **Date Filed:** _____

10-6 Does the entity have a certified Mill Levy?



If yes: **Please provide the following mills levied for the year reported (do not report \$ amounts):**

Bond Redemption mills
General/Other mills
Total mills

-	<u>0.739</u>
-	<u>0.739</u>
-	<u>0.739</u>

Please use this space to provide any explanations or comments:

PART 11 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1

If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

N/A

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

**Grand Mesa Water Conservancy District
P. O. Box 129 Cedaredge, CO. 81413**

RESOLUTION FOR EXEMPTION FROM AUDIT

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR THE FISCAL YEAR 2019 FOR THE GRAND MESA WATER CONSERVANCY DISTRICT, (GMWCD) STATE OF COLORADO.

WHEREAS, the Boardmembers of the GMWCD wish to claim exemption from the audit requirements of Section 29-1-603 CRS; and

WHEREAS, Section 29-1-604 CRS states that any local government where neither revenues nor expenditures exceed five hundred thousand dollars may, with the approval of the State Auditor, be exempt from the provision of Section 29-1-603 CRS; and

WHEREAS, neither revenue nor expenditures for the GMWCD exceeded \$100,000 for the fiscal year 2019; and

WHEREAS, an application for exemption from audit for GMWCD has been prepared by Milan Armstrong, Secretary, a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.

NOW THEREFORE, be it resolved by the Boardmembers of the GMWCD that the application for exemption from audit for GMWCD for the Fiscal Year ended December 31st, 2019, has been personally reviewed and is hereby approved by a majority of the Boardmembers of the GMWCD; that those members of the GMWCD have signified their approval by signing below; and that this resolution shall be attached to, and shall become part of the application for exemption from audit of the GMWCD for the fiscal year ended December 31st, 2019.

ADOPTED THIS 10TH DAY OF MARCH, A.D. 2020




GMWCD Resolution for Exemption from Audit



President Austin Keiser



Secretary Milan Armstrong

Board members of GMWCD	Term Expiration	Signature
Austin Keiser	03-31-2023	
Milan Armstrong	03-31-2022	
Robert Halley	03-31-2020	
Curt Smelser	03-31-2020	
Dave Wrenshall	03-31-2023	
Ken Besel	03-31-2022	
Bert Sibley	03-31-2022	

Print the names of ALL members of current governing body below. A MAJORITY of the members of the governing body must complete and sign in the column below.

Board Member 1	Print Board Member's Name AUSTIN KEISER PRESIDENT	I <u>AUSTIN KEISER</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed:  Date: <u>3/10/20</u>
Board Member 2	Print Board Member's Name MILAN ARMSTRONG SECRETARY	I <u>MILAN ARMSTRONG</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed:  Date: <u>3/10/20</u>
Board Member 3	Print Board Member's Name ROBERT HALLEY VICE PRESIDENT	I <u>ROBERT HALLEY</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed:  Date: <u>3/10/20</u>
Board Member 4	Print Board Member's Name CURT SMELSER BOARDMEMBER	I <u>CURT SMELSER</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed:  Date: <u>3/10/20</u>
Board Member 5	Print Board Member's Name DAVE WRENSHALL BOARDMEMBER	I <u>DAVE WRENSHALL</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed:  Date: <u>3/10/20</u>
Board Member 6	Print Board Member's Name KEN BESEL BOARDMEMBER	I <u>KEN BESEL</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed:  Date: <u>3/10/20</u>
Board Member 7	Print Board Member's Name BERT SIBLEY BOARDMEMBER	I <u>BERT SIBLEY</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: <u>3/10/20</u>

Grand Mesa Water Conservancy District
PO Box 129 Cedaredge, CO. 81413

March 12, 2019

Dear Sirs,

The GMWCD has formulated a longterm plan for the rehabilitation of Blanche Park Reservoir located on the Grand Mesa near Cedaredge, CO. The USFS delayed this project for several years resulting in the need to accrue additional funds in our account. Then, when the project faced more setbacks as the primary contractor abruptly withdrew, it caused more issues such as opening up an incomplete job for bids again, the need to apply for permit ✖ extensions, and obtaining additional bonding. We are back on track to resume construction during the 2020 season. If you have questions or concerns, please contact me at 970-234-7683.

Sincerely, Milan Armstrong, Secretary

GRAND MESA WATER CONSERVANCY DISTRICT PROPOSED
BUDGET 2020

Beginning Balance	#	\$30,252.00	\$70,985.00	\$94,731.00	\$116,422.00	\$143,034.00	\$102,169.00	\$65,795.00
Revenues								
Property Tax	#	\$68,417.00	\$52,390	\$52,759 (1)	\$51,250.00	\$46,791.00	\$46,948.00	\$61,000(est)
SO Tax	#	\$7,863.00	\$7,310	\$7,306 (1)	\$9,436.00	\$8,268.00	\$8,645.00	\$9,000 (est)
Interest / Misc.	#	\$0.00				\$129.00	\$127.00	
TOTAL	#	\$76,280.00	\$59,700	\$60,065 (1)	\$60,686.00	\$55,188.00	\$55,720.00	\$70,000(est)
Available Revenue								
ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
#	2014	2015	2016	2017	2018	2019	2020	
Expenses:								
Director Expense	#	\$996	\$118	\$0.00	\$66.00	\$193.00	\$0.00	\$1,000.00
Postage	#	\$112	\$110	\$110.00	\$194.00	\$157.00	\$160.00	\$200.00
Publicity - Legal	#	\$82	\$322	\$178.00	\$25.00	\$98.00	\$95.00	\$800.00
Office Expense	#	\$2,979	\$2,860	\$2,000.00	\$2,125.00	\$1,726.00	\$2,039.00	\$3,000.00
Audit	#	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Dues & Subscriptions	#	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bonds	#	\$450	\$550	\$500.00	\$200.00	\$1,101.00	\$200.00	\$600.00
Secretary & Treasurer	#	\$2,489	\$2,500	\$2,500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Weather Project	#	\$2,500	\$5,000	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Capital Expenditure	#	\$16,547	\$16,842	\$19,859.00	\$12,417.00	\$74,419.00	\$53,000.00	\$50,000.00
Promotion/Education	#	\$164	\$254	\$156.00	\$0.00	\$0.00	\$400.00	\$1,000.00
Legal Fees	#	\$1,088	\$900	\$1,066.00	\$437.00	\$0.00	\$33.00	\$2,000.00
Director Fees	#	\$3,450	\$2,750	\$3,250.00	\$3,550.00	\$3,750.00	\$3,550.00	\$4,200.00
Rent	#	\$3,750	\$2,700	\$2,700.00	\$3,000.00	\$3,600.00	\$3,600.00	\$3,900.00
Delta Cnty Treasurer	#	\$1,030	\$1,048	\$1,055.00	\$1,060.00	\$1,009.00	\$1,017.00	\$1,200.00
Historical Society Grant	#				\$3,000.00	\$3,000.00		
Augmentation plan						\$2,000.00	\$0.00	\$3,000.00
TOTAL	#	\$35,547	\$35,954	\$38,374.00	\$34,074.00	\$96,053.00	\$72,094.00	\$79,400.00